

**TOWN OF BLACK MOUNTAIN BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: May 9, 2011**

**SUBJECT:** Revisions to the Town of Black Mountain's Permit Fee Schedule

**AGENDA INFORMATION**

**Agenda Location:** New Business  
**Item Number:** 8-F  
**Department:** Planning and Development Services Department  
**Contact:** Jennifer Tipton, Permits Clerk  
**Presenter:** Jennifer Tipton, Permits Clerk

**BRIEF SUMMARY:** Fee changes are one of the small areas that we can look at to help increase revenue. The Town last adjusted building permit fees in early 2009. At that time the manager directed that a comprehensive review of the fee schedule should be included as part of the annual budget process. In completing the comprehensive review, fee schedules from Buncombe County, Asheville, Montreat, Henderson County, and Boone were reviewed for comparative purposes, and it was found that with the proposed changes we would be keeping within the fees currently being applied by these jurisdictions; whereas, if we keep the current fee schedule, we would be charging less than these jurisdictions.

Based on an analysis of permits for the last nine months, it was found that with the proposed increases, revenue would increase by \$13,303.14 or 23.13%.

**MOTION FOR CONSIDERATION:** To adopt the proposed updates to the Town of Black Mountain's fee schedule as presented.

**FUNDING SOURCE:** N/A

**ATTACHMENTS:** Proposed Planning & Development fee schedule changes (proposed changes are items in red)

**MANAGER'S COMMENTS AND RECOMMENDATIONS:** To adopt as presented.