Town Manager's Quarterly Report

1st Quarter FY10-11

September 30, 2010

TOWN MANAGER'S QUARTERLY REPORT
1st Quarter FY10-11
September 30, 2010

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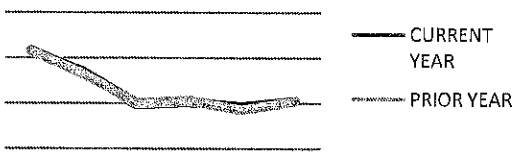
TOWN OF BLACK MOUNTAIN - FINANCIAL STATEMENT REPORT - SEPTEMBER 30, 2010

REVENUES AT A GLANCE.....	CURRENT BUDGET	ACTUAL 9/30/2010	PRIOR FY 9/30/2009
GENERAL FUND			
Ad Valorem/DMV Taxes	3,428,964	120,311	83,575
Other Taxes & Licenses	1,109,357	39,522	29,274
Unrestricted Inter-Governmental	593,965	75	106
Restricted Inter-Governmental	527,270	234,105	235,753
Permits & Fees	95,000	20,745	33,589
Sales & Services	923,842	56,352	50,499
Other	788,723	2,160	8,513
Total General Fund	**$7,467,121**	**$473,270**	**$441,309**
Water Fund Revenues	1,363,259	336,854	299,376
Golf Fund Revenues	690,200	184,861	170,885
Total Revenue - All Funds	**$9,520,580**	**$994,985**	**$911,571**

CASH & INVESTMENTS.....	CURRENT YEAR	PRIOR YEAR
General Fund	2,336,703	2,316,025
Water Fund	1,394,789	1,301,548
Capital Project Fund	-12,195	20,708
Golf Fund	84,039	120,184
Grants/Special Revenue	-129,482	-271,647
Pension Fund	112,621	113,058
TOTAL ALL FUNDS	**$3,786,476**	**$3,599,876**



EXPENDITURES AT A GLANCE.....	CURRENT BUDGET	ACTUAL 9/30/2010	PRIOR FY 9/30/2009
GENERAL FUND			
Governing Board	129,413	28,417	40,943
Administration	659,753	125,461	128,037
Public Buildings	912,929	222,599	204,580
Police	1,586,832	319,802	318,260
Fire	1,488,078	255,206	258,270
Planning & Development	385,292	76,308	81,533
Public Services-Admin Division	138,502	18,247	30,927
Public Services-Streets Division	369,167	62,808	67,433
Public Services-Powell Bill Division	240,306	68,142	62,631
Public Services-Sanitation Division	747,345	172,039	210,621
Parks & Recreation	809,504	199,993	197,254
Total General Fund	**$7,467,121**	**$1,549,021**	**$1,600,489**
Water Fund Expenditures	1,363,259	210,896	196,454
Golf Fund Expenditures	690,200	159,713	157,434
Total Expenditures - All Funds	**$9,520,580**	**$1,919,631**	**$1,954,377**

BLACK MOUNTAIN'S CURRENT YEAR TAXES.....	
PROPERTY:	
2010 Estimated Property Valuation	892,821,808
2010 Estimated Tax Levy @ $0.365 Tax Rate	$3,258,800
Revenue @ 98.84 Collection Rate	$3,220,999
MOTOR VEHICLES:	
2010 Estimated Vehicle Valuation	50,978,130
2010 Estimated Tax Levy @ $0.365 Tax Rate	$186,070
Revenue @ 92.42 Collection Rate	$171,965

PROPERTY TAXES % GENERAL FUND BUDGET

CAPITAL PROJECTS/GRANTS AT A GLANCE..... PROJECT NAME	PROJECT BUDGET	REVENUES TO DATE	EXPENDITURES TO DATE
Water System Improvements	3,111,584	3,055,805	2,948,193
Annexation Sewer Lines	961,000	42,789	164,457
Stream Restoration Grant	115,000	115,000	94,991
Safe Routes to School	250,000	35,295	35,915
Stormwater Mini-Grant	55,556	55,556	55,556
FIT Initiative Grant	58,572	58,572	58,572
PARTF Grant (Pool/Park Improvements)	1,000,000	961,602	978,326
Fire Dept FEMA DHS Grant	183,996	182,530	182,508
ARRA-US 70 Sidewalk Project	264,000	5,507	224,354
ARRA-Flat Creek/Montreat Greenway	400,000	6,030	81,059
Tomahawk Stormwater Project	412,840	271,907	383,970
Garden Trail Grant	93,750	18,750	0
TOTAL ALL PROJECTS	**$6,906,298**	**$4,809,343**	**$5,207,900**

FY10-11 ANNUAL DEBT SERVICE REQUIREMENTS...	ANNUAL PAYMENT
GENERAL FUND	
Property Purchases	284,945
Facility Improvements	44,220
Equipment	11,929
Fleet Vehicles	45,958
Sewer Line Construction	105,000
Total General Fund	**492,052**
WATER FUND	
Water Tank Site-Blk Mtn Estates	6,077
Automatic Meter Read System	32,430
Water System Improvements	119,603
Total Water Fund	**158,110**
TOTAL DEBT SERVICE PAYMENTS	**$650,162**

FIRE DEPARTMENT
JULY, AUGUST, SEPTEMBER 2010 1ST QUARTERLY REPORT

Calls:		In City:	285
Fire related calls:	64	Rural:	138
Investigations:	29		
First Responder:	141		
Rescue EMS assist:	161		
Stand By & Haz. Cond:	28		
TOTAL:	423		

Exposure / Loss Ratio	
Injuries	Deaths
City	Rural
Exposure	Exposure
622,100.00	40,000.00
Loss	Loss
100.00	4,500.00

Response Average		Average on duty:	5
Day	Night		
Paid 6			
Vol. 8			

Inspections			
Business	358	Total	420
Residential	5		
Prevention	59		

Man-hours:	
On Calls:	9379
Training	1920
Vol. Extra Duty	392
Total	11691

DEBT PAYMENT SCHEDULE
BALANCES AS OF SEPTEMBER 2010

DATE	ITEM FINANCED	FINANCE COMPANY	AMOUNT	RATE	PAYMENT	# PAYMENTS	FINANCED AMOUNT	EXPIRES	BALANCE	PAYOFF	FY10-11 DEBT PMTS DUE	FY10-11 PRINCIPAL	FY10-11 INTEREST
09/30/02	CLEVENGER-SOX PROPERTY	WACHOVIA	680,000	4.19%	1st-$18456.33 60th=$11452.05	60 QTRLY	897,251	9/30/2017	317,333	326,853	58,392	45,333	13,059
10/09/03	ARTS CENTER; WATER TANK SITE PROPERTY	BB&T GVMT FINANCE	267,000	4.34%	6077.80	60 QTRLY	364,668	10/14/2018	167,833	169,511	24,311	17,121	7,191
8/22/2007	AUTOMATED METER READING UNITS	BB&T GVMT FINANCE	265,500	3.97%	16213.61	20 SEMI-ANNUAL	324,272	8/22/2017	196,493	198,458	32,427	24,387	8,040
1/22/2009	RENOVATION POOL FACILITY & LAKE TOMWHAWK PARK	BB&T GVMT FINANCE	500,000	3.91%	11054.12	60 QTRLY	663,247	1/22/2024	462,084	466,705	44,216	26,278	17,938
7/27/2009	04 FIRE ENGINE 04 FIRE RESCUE 04 FIRE CREW CAB PHONE SYSTEM	BB&T GVMT FINANCE (Refinanced existing debt)	178,170	4.09%	10943.67	20 SEMI-ANNUAL IN ARREARS	218,873	7/27/2019	163,421	165,055	21,887	15,051	6,836
10/16/2009	DOWNTOWN PROPERTY	BB&T GVMT FINANCE	2,100,000	4.92%	1st=$208,320 20th=$110-166	20 ANNUAL IN ARREARS	3,184,860	10/16/2029	2,100,000	2,121,000	208,320	105,000	103,320
TOTALS:									3,407,165	3,447,583	389,554	233,170	156,385

FISCAL YEAR 10-11 EXISTING AND PROPOSED DEBT SERVICE

General Fund:		Enterprise Funds:		Authorized/Unissued	
G.O. Bonds		G.O. Bonds		Water	991,540
				Streets	-
				Parks/Recrea	
Installment Purchases-		I/P	38,504	Electricity	-
Clevenger Property	$ 58,392	SRF Loans	$ -	Fire/Police	-
Arts Center	$ 18,235	State Bond Loan		Street Improv	-
Phone System	$ 1,970			Parks & Rec	-
Fire Equipment	$ 19,917				-
Lake Tomahawk PARTF Grant	$ 44,216				-
Downtown Property	$ 208,320				-
FY10-11 Proposed Debt	$ 140,992				
Total	$ 492,042		$ 38,504		

ANALYSIS OF DEBT SERVICE

FY10-11 New Debt:	$ 140,992		
Debt to Assessed Valuation Ratio		Debt to Per Capita Ratio	
2010 Taxable Property	892,821,808	2009 Population Estimate	8,526
Before FY10-11 Proposed Debt	0.04%	Before FY10-11 Proposed Debt	$ 41.17
After FY10-11 Proposed Debt	0.06%	After FY10-11 Proposed Debt	$ 57.71

General Fund Expenditures FY10-11	$ 7,467,121
Maximum Debt Burden (15% General Fund Expenditures)	1,120,068
General Fund Existing and Proposed Debt Service FY10-11	492,042
(Over) / Under Maximum Debt Burden	628,026
General Fund Debt Service as % of General Fund Expenditures Before FY10-11 Proposed Debt	4.70%
General Fund Debt Service as % of General Fund Expenditures After FY10-11 Proposed Debt	6.59%

Planning and Development Services Department Quarterly Report October 4, 2010

Building Inspections and Business Privilege Licenses:

	Fees Collected	Permits Issued	Inspections	Business Licenses
July 2009	$4,188.83	34	126	9
August 2009	$9,776.76	33	95	22
September 2009	$16,685.29	42	163	11
Totals 2009	**$30,650.88**	**109**	**384**	**42**
July 2010	$4,636.48	31	133	9
August 2010	$10,065.79	39	167	18
September 2010	$5,117.00	44	150	15
Totals 2010	**$19,819.27**	**114**	**450**	**42**

Zoning Permits and Inspections:

	July 2009	August 2009	September 2009	**Totals 2009**	July 2010	August 2010	September 2010	**Totals 2010**
Conditional Use	0	0	0	**0**	0	0	0	**0**
Variance	0	0	0	**0**	0	0	0	**0**
Signs: (perm.)	3	2	3	**8**	4	2	3	**9**
Signs: (temp.)	2	0	0	**2**	2	0	2	**4**
Complaints:	7	5	7	**19**	3	9	7	**19**
Violations:	5	3	0	**8**	3	8	7	**18**
Sign Fees: (perm.)	$270.00	$1,250.63	$120.00	**$1,640.63**	$1,940.00	$220.00	$120.00	**$2,280.00**
Sign Fees: (temp.)	$50.00	$ -	$ -	**$50.00**	$100.00	$ -	$100.00	**$200.00**
Sign Fees: (review)	$250.00	$100.00	$150.00	**$500.00**	$250.00	$100.00	$200.00	**$550.00**

Business License Billing
821 Licenses Billed for 2010
119 Cancelled
593 Paid (as of 09/30/10)
$34,379.68 Total Revenue Received (from billing and new licenses since 5/13/10)

Electronic Gaming Updates
Shovelhead Saloon - paid $2500
Burton's - paid $3500
Exxon - paid $3500
Time Out - paid $1500 (still owes $4,500)
Total: $11,000

Emergency Contact Forms
Sent out 283 Emergency Contact Forms to businesses to update records
Received 144

Other Items and Tasks:

- CLG Historic District Nominations completed and information turned in to State Office.
- Buncombe County Tourism Development Authority has hired a new contractor to remove and repair Wayfinding Signs. Department working with Chamber, Business to Business and Beautification Committee on localized "Wayfinding" strategies.
- Department coordinating Town delegation to International Code Conference and received scholarship funding for our delegation (Jennifer Tipton, Dan Cordell, Mike Sobol, Phil Bisesi)
- Additional revisions from NCDOT have been received regarding bridge design on Flat Creek Greenway. Project is on hold pending NCDOT bridge approval and contractor and engineers are requesting an extension and revisions to budget from NCDOT.
- Planning Board working on itemized list of LUC text revisions for Aldermen consideration in March and will take up a larger discussion of animal control issues at their October 25 Meeting.
- Housing Commission will host a workshop on October 19th at 5:30 with Anthony Goodson of the Asheville Housing Authority regarding the use of rental vouchers.

BLACK MOUNTAIN POLICE

Chiefs Quarterly Report

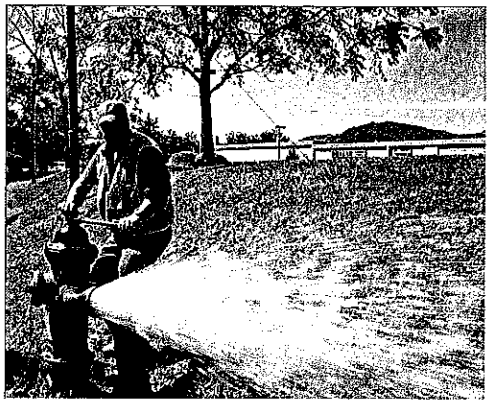
2010	July	August		September	
CALLS	2,073	19%↓	1,670	2%↓	1,632
MILEAGE	17,549	1%↓	17,272	3%↓	16,751
Incident Reports	48	29%↓	34	8%↓	31
Citation Charges	100	6%↑	106	26%↓	78
Total Arrests	45	33%↓	30	20%↓	24
Total Charges	84	35%↓	54	35%↓	35
Traffic Accidents	23 21 PD / 2 PI	8%↓ 15 PD / 6 PI	21	4%↑ 19 PD / 3 PI	22
Drug Violations	9 8 Misdemeanor 1 Felony	88%↑ 13 Misdemeanor 4 Felony	17	29%↓ 9 Misdemeanor 3 Felony	12
D.W.I.	4	0%	4	50%↓	2
Training Hours	127	21%↑	154	19%↑	184

COST SAVINGS IN RESERVE TIME

July	Reserve Time	*192 Hours*	*$ 2,832.00*
August	Reserve Time	*139 Hours*	*$ 2,050.25*
September	Reserve Time	*76 Hours*	*$ 1,121.00*

Public Services Department

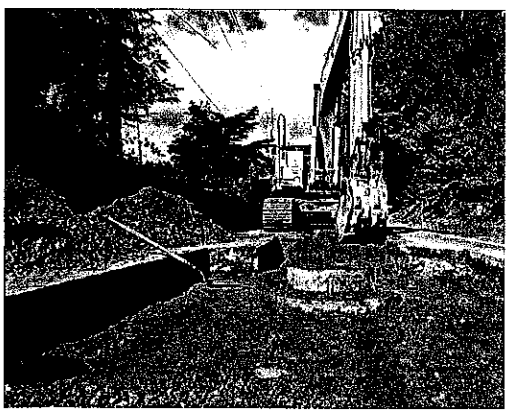
Quarterly Report – July to September 2010



Work orders:

Service Requests	Completed	Sanitation Requests	Completed
573	**556**	**44**	**40**

- Drainage maintenance, repair and construction on Avena St., Holly Ave., Rainbow Ln, Sunrise Terrace and Penelope Street.
- Significant resources focused on clearing vegetation on Town's rights-of-way (south area).
- Water sampling (laboratory report) for copper and lead show contamination far below state minimum standards.
- Water Quality Specialist Mark White attended APWA-NC Water Resources training in Asheville.
- Two Public Service employees attended formal training toward attaining Class C well certification.
- Water fountains replaced at downtown restroom (ADA compliant).
- Eighteen (18) water leaks repaired averting 143 gallons per minute of water loss.
- Average monthly water loss: 21.22%; Investigating new technology to locate water leakage.
- All hydrants cleared of vegetation; hydrant flushing in progress causing some discoloration of water (Citizens should run their cold water to clear discoloration before use).
- Leaf season to begin; citizens must bag leaves and place at curb for collection. Leaves should not be raked loose into streets or drainage ways (could cause traffic constriction or flooding).
    - Citizens age 70 or older (or anyone with disabilities) AND with home tax value below $200,000 may qualify for assistance with leaves (call 419-9300, ext. 602 for info.)
- Awnings ordered, to be replaced at downtown restrooms and Public Services building.
- Sewer project in vicinity of Blue Ridge Road 15% completed.



Town of Black Mountain Water Department
Monthly Water Report

September 30, 2010

Water Production in Gallons		
Pumped by Town of Black Mountain		15,799,000
Purchased from Asheville		1,973,972
Exchanged into the System		0
	Total	**17,772,972**
Metered Usage in Gallons		**14,002,200**
Unbilled Usage in Gallons		
Billing Adjustments		(344,647)
Town Use		
Employee Benefit (20 emp)		-83,300
Town Facilities		-237,800
	Sub Total	(321,100)
Water Exchange Agreements		
Town of Montreat - (Account 4932/9355)		0
Ridgecrest - (Account 4531)		0
Montreat College In the Oaks -(Account 5736)		-81,600
Private Property Owners		-2,400
	Sub Total	(84,000)
Fire Fighting Usage		0
Documented Hydrant Usage		-100,000
Total Unbilled Usage		**(849,747)**
Summary		
Total Produced		17,772,972
Gallons Billed		(13,152,453)
Gallons Unbilled		(849,747)
Unaccounted For Water		**3,770,772**
Water Loss Percentage		**21.22%**

10/6/2010

Recreation and Parks
Quarterly Update
July-September 2010

- Participation at the Municipal pool:
  Summer of 2009 = 11,891
  Summer of 2010 = 20,473

- Registration will begin Oct. 25 for Youth Basketball and Youth Indoor Soccer.

- The Senior Nutrition site at the Lakeview Center continues to average 25 participants.

- Start Smart Soccer has 43 participants

- Tennis court drainage issue has been addressed and will continue to be monitored for effectiveness.

- Tennis court fountain issue will be fixed as soon as the parts come in.

- Employee Physical Activity challenge wrapped up in July, 30 employees participated and all participants reached the goal of 150 minutes of phys. activity per week. The Planning Dept team won the trophy for highest average activity throughout the 9 week challenge.

- Aug 20, WWC freshmen orientation service day; 60 freshmen students volunteered at the community and school gardens, completing a variety of maintenance projects including installing 3 more rain barrels at the Community Garden.

- Sept 2, 30 volunteers from 3 different worksites in Asheville (McGuire Wood and Bisset, MAHEC and National Climatic Data Center) participated in service projects at the community and school gardens through United Way's Day of Caring on Sept 2nd.

- Safe Routes to Schools Safety Shindig, held in collaboration with Black Mountain Primary and Healthy Buncombe on Sept 24 featured bicycle and pedestrian safety training, fire safety information, nutrition info, child seat safety checks and other health and safety information. 114 children participated in the bicycle safety training, 250 people participated in the event.

- 1,895 pounds of fresh produce was harvested from the Community Garden for donation within Black Mountain (monthly produce distribution, Welcome Table, Swannanoa Valley Christian Ministry).

- Community volunteers donated 309 hours of labor in the community garden.

- Produce Distribution served 149 families, 407 individuals. Approximately 2,000 pounds of produce was distributed.

- The school garden coordinator has taught gardening and nutrition lessons to 21 classes, approx 450 participants, at the Primary and Elementary schools.

- Black Mountain Recreation & Parks has 620 friends on Facebook.

- The school garden coordinator has taught gardening and nutrition lessons to 21 classes, approx 450 participants, at the Primary and Elementary schools.

- The Lakeview Senior Center van clan's averaged 15 persons per trip with a total of six trips and 90 participants.

- The Lakeview Center now offers a monthly "Volunteer Group" that donates time and man power to non-profits in and around WNC. The first group met in July and averages 8 people totaling 24 people. We have helped Manna Food Bank, ABCCM and the ABCCM Veterans Restoration Quarters.

- The Lakeview Senior Center participated in WNC Active Aging Week and Fall Prevention Week. The Lakeview Center was a host site for a Fall Prevention Screening for seniors and successfully screened 10 seniors to asses their risk for falling.

Black Mountain Health Initiative (HI)
1st Quarter 2010-2011 Progress Report

Health Initiative
Recreation and Parks Department and Health Services Administrator

Manna back pack program with Black Mountain Primary and Elementary schools restarted with the beginning of the school year. Thirty one children are participating.

HI volunteers participated in the review of the Safe Routes to School with Greenways Inc to review and offer recommendation on the draft of the master plan for Safe Routes to School. The final plan was submitted for Board of Alderman approval.

Applied for a $500 volunteer grant for third quarter.

The Primary School has initiated a Girls on the Run program. This nationwide program helps girls gain self esteem and utilizes a 14 week program around running. The Health Initiative has volunteered to provide some support for personal scholarships if needed.

Black Mountain News published an article on the very successful exercise program that Black Mountain Savings provides for their employees. They credit better attendance and increased productivity as a result.

The Health Initiative will have 2 board members and will chair the new Parks and Greenway Foundation. (501 c 3). Several additional board members have been recruited.

HI volunteers participated in the successful bicycle rodeo for the after school children and community children bike safety activities.

Eat Smart Black Mountain

Participating in the Chefs in School program sponsored in Buncombe County. This will provide cooking/nutrition demonstrations in local schools.

Participating in a state wide Webinar for community gardens to connect resources and learn best practices.

The community garden and town employees worked together to utilize the mulch from tree cuttings in the community garden work.

Received a grant of 200 packages of vegetable and flower seeds for the gardens.

Several new members have joined HI this quarter.

Dr Wilson is back home after sustaining a knee injury requiring surgery.