



County of Buncombe

PLANNING AND DEVELOPMENT
46 Valley Street
Asheville, NC 28801

Jon E. Creighton
Planning Director/Asst. County Manager
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September 10, 2010

Tony Caudle
Town of Black Mountain
102 Montreat Rd.
Black Mountain, NC 28711

Dear Mr. Caudle:

Buncombe County is a current recipient of Community Development Block Grant (CDBG) Scattered Site Housing Program funds. These funds are received every three years, and assist in the rehabilitation of low-income owner occupied homes. The purpose of the program is to improve the housing conditions of very low-income households with incomes at or below 50% of area median income.

The County has partnered successfully with local non-profit agencies in administering the owner occupied rehabilitation program, using CDBG funds as well as HOME funds over the years. We are interested in increasing the amount of applications from eligible homeowners within your municipality. If you have been contacted by homeowners who may be interested, or know of homes that are likely eligible, you can share those with us now.

The County would like for your municipality to become a partner in this grant. Attached is a form that is required by the Division of Community Assistance for your Mayor or Administrative Officer to sign, certifying your interest or your decline to participate.

Please return the form at your earliest convenience, and if you have any questions, please contact me at 250-4830.

Sincerely,

Jon Creighton
Assistant County Manager

4. Local Government Participation Certification

Background:

The North Carolina Division of Community Assistance (DCA) has conditionally awarded Buncombe County and its interested municipalities \$400,000 in Community Development Block Grant (CDBG) funds as part of the FY 2010 Scattered Site Housing Program (SSH). These funds are to be used to address the most critical housing needs of very low-income families within Buncombe County. Activities paid with SSH funds must benefit persons with incomes at or below 50% of the Buncombe County median income. In addition to FY 2010 funding, Buncombe County and its municipalities will be eligible for additional funding every three years on a non-competitive basis.

Eligible uses of these SSH funds in the C-1 project include rehabilitation of very low-income owner occupied single-family housing. If it has been determined that rehabilitation of the property is not feasible, the following activities may be implemented: 1) acquisition 2) clearance 3) relocation 4) code enforcement-limited to CDBG related units. Emergency repairs, as defined in the SSH Application Guidelines, are eligible as a local option project.

Prior to being awarded the SSH funds officially, Buncombe County, as lead Agent of this project must complete and submit an application to the Division of Community Assistance by November 15, 2010. This application must include the following plans: 1) a Community Development Plan-identifying the housing needs within the county; 2) a Housing Distribution Plan-identifying how the SSH assistance will be delivered within the County and participating municipalities-identifying members of the selection participation committee and that committee's role in the SSH project-identifying the personnel that deliver the assistance on behalf of the Project.

In addition to these plans, the application must include the following: 1) Federal and State Certifications; 2) an Application Summary Page; 3) a Financial Design Model; 4) a Project Schedule; 5) Project Budget Form; 6) Civil Rights Lawsuits Disclosure Form; and, 7) a Local Government Participation Certification 8) Disclosure Report.

The purpose of the Local Government Participation Certification is to have written documentation for the file that demonstrates the intent of the municipalities within Buncombe County to either participate or choose not to participate in this SSH Project. By not participating in this Project, the municipality waives its rights to be included in the aforementioned plans and committees for the FY 2010 Project. However, rights of participation in future SSH Projects within Buncombe County will not be waived or forfeited.

6. Municipality Certification

By signing below I certify that _____ (town/city) will participate in the FY 2010 Scattered Site Housing Program in _____ County and request the Town/City of _____ be considered in all committees, plans and activities relating to this SSH project.

*Signature of Mayor or Chief
Administrative Officer*

Date

By signing below I certify that _____ (town/city) declines participation in the FY 2010 Scattered Site Housing Program in _____ County.

*Signature of Mayor or Chief
Administrative Officer*

Date