

**MINUTES OF THE TOWN OF BLACK MOUNTAIN BOARD OF ALDERMEN  
CLOSED SESSION  
August 24, 2010**

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**THE BLACK MOUNTAIN BOARD OF ALDERMEN**, met for a special called meeting at 5:30 pm on Tuesday, August 24, 2010 at Town Hall, 160 Midland Avenue, Black Mountain, NC for the purpose of conducting the Town Manager's annual performance review.

Mayor Bartlett called the meeting to order at 5:30 pm. *Upon motion duly made by Alderman Brown, the board entered into closed session to discuss personnel matters, as permitted in NCGS §143-318.11 (a) (6).*

The following members were present:

Mayor Carl R. Bartlett  
Mayor Pro Tem Joan Brown  
Alderman Ruth Brandon  
Alderman Michael Sobol  
Alderman Tim Rayburn  
Alderman Carlos Showers

Also present:

Marcia D. Onieal, Town Manager

The Board discussed the work of the Manager over the course of the past year, evaluating her performance across 31 separate rating factors, and in relation to her FY2010 workplan. On average, the board's ratings of the Manager ranged from acceptable to outstanding in all categories. The board discussed specific areas for improvement and commended the manager for outstanding work in project and operations management. The board requested that the manager provide a draft of her FY2011 workplan within 30 days, after which a follow-up meeting with her will be scheduled to discuss and fine-tune her workplan for the coming year.

*With no further business, Alderman Sobol made a motion to return to open session and adjourn the meeting at 7:45 pm. The motion passed unanimously.*

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Carl R. Bartlett, Mayor

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Marcia D. Onieal, Town Manager

ATTEST

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Darlene R. Whisenant, Town Clerk