



# MANUFACTURED HOUSING APPLICATION

Town of Black Mountain  
106 Montreat Road  
Black Mountain, N.C. 28711  
Phone: 828-669-6437 Fax: 828-669-2030

**PERMIT #:** \_\_\_\_\_  
( ) Residential  
( ) Commercial  
( ) Flood Zone  
Elevation: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Owner Phone #: \_\_\_\_\_  
Owner Address: \_\_\_\_\_

**Project Address:** \_\_\_\_\_ **PIN #:** \_\_\_\_\_  
Name of Mobile Home Park: \_\_\_\_\_

### Attached to and part of this application are the following:

- \* Site Plan ( )
- \* Septic Permit/MSD Permit ( )
- \* Boundary Line Survey ( )
- \* Elevation Certificate ( ) – required when home is set up on site
- \* House numbers attached and visible from the road ( )
- \* Manufactured Home Set-Up Guide and certification of date of home ( )
- \* Sedimentation/Erosion Control Permit ( )

Zone	Min. House Size	Min. Lot Size	Sides	SETBACKS:		
				Rear	Front	Other
( ) R-20						
( ) R-10						
( ) O-1						

Signed \_\_\_\_\_ Zoning Administrator

- A survey may be required prior to inspection and authorization for power to show location of home on site to ensure the setback requirements have been met
- Manufactured homes must be underpinned prior to occupancy

### AREAS:

MH Heated: \_\_\_\_\_  
Covered Unheated: \_\_\_\_\_  
Open Decks: \_\_\_\_\_  
Concrete: \_\_\_\_\_

Total Value: \$ \_\_\_\_\_

**Year:** \_\_\_\_\_  
**Make:** \_\_\_\_\_  
**Size:** \_\_\_\_\_

### FEES:

Permit: \_\_\_\_\_  
Mechanical: \_\_\_\_\_  
Electrical: \_\_\_\_\_  
Plumbing: \_\_\_\_\_  
Gas: \_\_\_\_\_  
HR (Fund): \_\_\_\_\_  
Certificate of Occupancy: \_\_\_\_\_

Total Fees: \_\_\_\_\_  
Cash: \_\_\_\_\_ Check #: \_\_\_\_\_

**\*Remember to Schedule a Final Inspection upon Completion of Project\***  
**To Schedule an Inspection, please call 669-6437.**

## CERTIFICATION

I (We) agree to conform to all Federal, State and local codes and ordinances. All materials will be kept presentable on the lot and all debris will be removed prior to issuance of a Certificate of Occupancy.

I (We) certify that the ground floor or area under the Base Flood Elevation is to be used for storage purpose only, and that no habitable areas will be allowed. Not bathrooms, bedrooms, electrical or plumbing appliances, etc. "A-Zone" must have hydrostatic venting (FEMA).

I (We) certify that the structure will be placed on the lot and will be conforming to all the setback lines, yard requirements, and height limitations, required by the Town of Black Mountain Zoning Regulations.

**DATE:** \_\_\_\_\_ **SIGNED BY:** \_\_\_\_\_ **OWNER**

**DATE:** \_\_\_\_\_ **SIGNED BY:** \_\_\_\_\_ **CONTRACTOR**

**Permit Approval Date:** \_\_\_\_\_ **Building Official:** \_\_\_\_\_

**NOTE:** If the work has not been started within six (6) months of permit issuance date or the work has been ceased for twelve (12) months, the permit will become void and all fees will be surrendered.

Contractor Information:	Phone #	License #	BM Priv. License
1. General Contractor			
2. Electrical Contractor			
3. Mechanical Contractor			
4. Plumbing Contractor			
5. Manufacturer			
6. Dealer			
7. Set-Up Contractor			

**IMPORTANT NOTICE:**

1. Construction site must be kept clean and presentable at all times. Do not allow debris to blow on adjacent properties, roads, streams, etc. **A "STOP WORK ORDER" will be issued for violations.**
2. A survey may be required when zoning setbacks are questionable.
3. Contractors shall remove all construction advertisement signs within 30 days upon completion of said job.

### Sub-Contractor's Signatures

\_\_\_\_\_  
Plumbing Contractor

\_\_\_\_\_  
Electrical Contractor

\_\_\_\_\_  
Mechanical Contractor

\_\_\_\_\_  
Other