

**TOWN OF BLACK MOUNTAIN HOUSING COMMISSION
MINUTES OF REGULAR MEETING
October 18, 2011**

The **Black Mountain Housing Commission** held its regular monthly meeting on **Tuesday, October 18, 2011, at 10:15 a.m.** in the Town Hall at 160 Midland Avenue, Black Mountain, N.C.

I. CALL TO ORDER

The meeting was called to order with the follow members present:

Peter Vazquez, Chair
Ruth Norton, Vice Chair
Phillip Bisesi
Levon Lindsay

Absent:

Carolyn Copeland
Jeff Hunter (extended medical leave of absence)
Chad Knight

Staff:

Rosa B. Hilbert, Senior Administrative Assistant
Jennifer Tipton, Interim Zoning Official

Other (s)

Joan Brown, Mayor Pro Tem

Chair Vazquez called the meeting to order at 10:15 a.m. and declared a quorum present consisting of 4 regular members. The meeting was duly constituted and opened for business.

II. ADOPTION OF AGENDA

Chair Vazquez requested that Item IV. Introduction of New Member be omitted. The Board of Aldermen did not appoint a new member. Vice Chair Norton moved that the Commission adopt the amended agenda. The Commission voted unanimously to approve the motion with the corrections stated.

III. ADOPTION OF MINUTES

Levon Lindsey made a motion to adopt the minutes of July 19, 2011, August 16, 2011 and September 20, 2011 with corrections to add Jeff Hunter to the absentee list. Mr. Lindsey arrived late for the last meeting but a quorum was not declared. No business was conducted at the meeting. The Commission voted unanimously to approve the motion with the corrections stated.

IV. INTRODUCTION OF NEW MEMBER – omitted

V. BUSINESS

1. Housing brochure

Chair Vazquez said that the purpose of the brochure is to provide a consolidated listing of available help for residents with issues with housing such as finding suitable housing, legal matters, conflict resolution resources for landlords & tenants, green building council, and pertinent websites. The brochure was reviewed to omit any overlapping information that was already available through other sources. Mr. Bisesi recommended that the brochure be reviewed by an outside party, other than a Commission member, to check for comprehension and content.

2. Home Consortium

Jennifer Tipton reported that no information is available from the August or September Home Consortium meetings. Ms. Tipton will be included in email listings for the next meeting.

3. Adopt work plan with specific goals and timeframe

Recommendations generated by the Commission:

- a. Brochure be reviewed and completed by the November meeting;
- b. Continue discussion about additions the Town website with recommendations by the January, 2012 meeting;
- c. Update information on the voucher program (section 8) from Anthony Goodson, Director of Assisted Housing with the Housing Authority of the City of Asheville;
- d. Consider resources for affordable housing and start a listing that would be available for renters in Black Mountain;
- e. Gauge interest from local churches to add town business to church bulletins as a public service;
- f. Consider partnering with SVCM (Swannanoa Valley Christian Ministry) to include Housing Commission activities;
- g. Work on developing information to include in the Housing Commission newsletter;
- h. Create neighbors helping neighbors program

OnTrack Financial and Education recommended that the renter's workshop is rescheduled in the spring of 2012.

VI. STAFF & MEMBER REPORTS AND COMMUNICATIONS

The Commission voted to cancel the December meeting because of the holidays with folks being out of town on a motion by Vice Chair Ruth Norton and seconded by Levon Lindsey.

Ms. Tipton noted that there will not be a holiday luncheon this year because of budget constraints.

Phillip Bisesi reported that he attended the World Energy Conference in Chicago. Their main goals concern community development and neighborhoods and walkability. Mr. Bisesi feels that residents should be able to get to their destinations without using a vehicle. The Commission discussed the available transportation resources in Black Mountain and Buncombe County.

VII. PUBLIC COMMENT - none

VIII. ADJOURNMENT

The meeting was adjourned at 11:15 a.m. on a motion by Levon Lindsey. Motion seconded by Ruth Norton and unanimously approved.

Peter Vazquez, Chair

Chad Knight, Secretary

Rosa B. Hilbert, Senior Administrative Assistant