

**TOWN OF BLACK MOUNTAIN HOUSING COMMISSION
MINUTES OF REGULAR MEETING
September 20, 2011**

The **Black Mountain Housing Commission** held its regular monthly meeting on **Tuesday, September 20, 2011 at 10:00 a.m.** in the Town Hall at 160 Midland Avenue, Black Mountain, N.C.

I. CALL TO ORDER

The meeting was called to order with the follow members present:

Peter Vazquez, Chair
Chad Knight, Secretary
Phillip Bisesi
Levon Lindsay (arrived late)

Absent:

Ruth Norton, Vice Chair
Carolyn Copeland
Jeff Hunter (extended medical leave of absence)

Staff:

Rosa B. Hilbert, Senior Administrative Assistant
Jennifer Tipton, Interim Zoning Official (arrived late)

Other (s)

Joan Brown, Mayor Pro tem

Chair Vazquez noted that there was not a quorum present when the meeting opened at 10:00 a.m. Chair Vazquez opened the floor for discussion of goals. Jennifer Tipton arrived late for the discussion of the brochure and Housing Consortium.

II. BUSINESS

Goals

Chair Vazquez said that at the last meeting, the members briefly discussed goals for the upcoming year.

Several recommendations came out of the Housing Commission discussion at today's meeting:

- Implement the Neighbor Helping Neighbor Program which addresses keeping costs for maintenance and utilities at a minimum for people with low incomes to live comfortably in their homes;
- Continue to encourage a walkable community – sidewalks and gravel paths;
- Continue cooperating with Mountain Housing Opportunities to build affordable homes in Black Mountain;
- Construct a webpage or flyer for public informational purposes;
- Investigate a scholarship program for Commission members and citizens to attend training sessions (the town manager should be consulted on this matter since town funds would be involved);
- Invite people to attend Housing Commission Meetings;

Notation: OnTrack Financial Education and Counseling will present a workshop on Saturday, October 15, 2011, from 11:00 a.m. to 12:30 p.m. in the Town Hall Board Room. Registration is required but there is no cost.

Housing Brochure

Jennifer Tipton presented a proposed housing brochure as requested by the Commission. She asked that members review the material and contact her if there are questions, suggestions, additions, etc.

The Housing Consortium report will be on the agenda for next month.

The Commission had a lengthy discussion about the process for a private road becoming a town road. Ms. Tipton said that when a road is private, the first step is for the property owners to make sure the road meets the standard requirements before petitioning the town take over the maintenance.

V. STAFF AND MEMBER REPORTS AND COMMUNICATION - none

VI. PUBLIC COMMENT - none

VII. ADJOURNMENT

The meeting adjourned by consensus at 11:15 a.m. The agenda for September 20, 2011 and minutes dated July 19, 2011 and August 16, 2011 were not adopted at this meeting.

Peter Vazquez, Chair

Chad Knight, Secretary

Rosa B. Hilbert, Senior Administrative Assistant