

**TOWN OF BLACK MOUNTAIN
HOUSING COMMISSION
MINUTES OF SPECIAL MEETING
February 26, 2010**

The **Black Mountain Housing Commission** held a Special Meeting on **Friday, February 26, 2010 at 9:00 a.m.** in the Town Hall at 160 Midland Avenue, Black Mountain, N.C.

I. CALL TO ORDER

The meeting was called to order with the follow members present:

Joanne Brannon, Chair
Connie Pruitt, Vice Chair
Dawn Wilson
Peter Vazquez

Absent:

Ellen Farrior, Secretary
Jeff Hunter
Dorothy Jones
Jessie Sherrill

Staff:

Elizabeth Teague, AICP, Planning Director

Others:

Gay Fox
Frances Kennedy
Bob Early

There was not a quorum of the Housing Commission to conduct business.

Ms. Teague introduced Anthony Goodson of the Housing Authority of the City of Asheville.

Mr. Goodson began his presentation with a handout addressing how property owners can become Housing Choice Voucher landlords. Some of the points he covered included:

- Property owners may wish to advertise properties through the media stating that “Vouchers are welcome”
- The landlord is responsible for screening applicants for suitability
- The unit must be approved by HACA one the landlord and family agreed to rental terms
- A housing specialists will verify that the proposed rental arrangements meets the family’s subsidy limits and that the rent is customary for the local rental market
- All units must pass a Housing Quality Standard inspection to qualify for the program
- Upon HACA approval of the rental agreement the landlord and tenant will sign their 12-month lease
- Monthly payments begin when all required documentation has been completed and returned to HACA.

II. ADJOURNMENT

The meeting adjourned at 10:32 a.m.

Joanne Brannon, Chair

Ellen Farrior, Secretary

Rosa B. Hilbert
Senior Administrative Assistant