



## Town of Black Mountain

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[www.townofblackmountain.org](http://www.townofblackmountain.org)

### Bank Draft Authorization

Please complete the information below and return this form to us so we may start you in the Town of Black Mountain bank draft program. **To ensure your account is properly debited, please include a voided check.**

Mailing Address as it Appears on Your Bill

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

Town of Black Mountain  
Account Number \_\_\_\_\_

Phone # \_\_\_\_\_

Service Address \_\_\_\_\_

Name(s) on Bank Account \_\_\_\_\_  
Name(s) exactly as it appears on bank account

Name of Bank \_\_\_\_\_

Address of Bank \_\_\_\_\_

Account Type: ( ) Checking ( ) Savings

Bank ABA (Routing#) : \_\_\_\_\_ Bank Account Number: \_\_\_\_\_

I authorize the Town of Black Mountain to draft the account identified above each month for the services billed on my water utility account. Additionally, I authorize my financial institution identified above to debit the same amounts from my account. I understand that this authorization will be in effect until I notify the Town of Black Mountain and my bank, in writing, that I no longer desire this service.

Your account will be drafted the 20<sup>th</sup> of each month. If the 20<sup>th</sup> falls on a weekend or holiday, your account will be drafted the last business day prior to that date. Your first bill will be a prenote to test the draft, and the bank draft will start with the following bill. Non-payment due to insufficient funds in my account will be handled in the same way as an insufficient funds check. You will continue to receive a bill in the mail, but will no longer need to pay by check.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Email Address \_\_\_\_\_

Office Use Only: Date Entered \_\_\_\_\_ Initials \_\_\_\_\_ Bank No \_\_\_\_\_