

**TOWN OF BLACK MOUNTAIN
HISTORIC PRESERVATION COMMISSION**

The Black Mountain Historic Preservation Commission held its regular meeting on Wednesday, January 15, 2020, at 6:00 p.m. in Town Hall at 160 Midland Avenue, Black Mountain, North Carolina.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with the following members present:

Elaine Loutzenheiser, Chair
Susan Leive
Frank Cappelli
Ron Collins
Jim Fuller

Staff:

Jennifer Tipton, Zoning Administrator

The meeting was called to order at 6:00 p.m. and duly constituted and opened for business with a quorum of five (5) regular members.

II. ADOPTION OF AGENDA

Jennifer Tipton made an amendment to the agenda to table all minutes until they could be sorted as to which minutes have already been adopted and to make some amendments to the December minutes. Jim Fuller made a motion to adopt the agenda as amended. The motion was approved by consensus.

III. ADOPTION OF MINUTES

No minutes to adopt.

IV. OLD BUSINESS

None.

V. NEW BUSINESS

1. Public Education Opportunities

Brief discussion was held regarding the brochure for the Historic Preservation Commission. Jennifer Tipton explained that the brochures would be sent out to both property and business owners. The brochures will also be placed in new business packets. Brochures will also be placed at the Chamber of Commerce.

The Old Depot has not yet decided on a date for their ribbon cutting for their new signage. Chair Elaine Loutzenheiser asked that the documents from the signage request for the Old Depot be brought to the February meeting so that the new members could view them.

Discussion was held about the coloring book. Frank Cappelli said that he would talk to the high school about having students draw the buildings. It was decided that the coloring book should be between twenty-four and thirty-two pages. It was decided that any historic building should be included in the book and not just limited to the historic district. Susan Leive suggested that

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criteria be set to determine which buildings would be featured. The goal is to give the coloring books to 4th graders and then sell at the Chamber of Commerce and maybe events.

Discussion was held about the walking tour brochure. Ron Collins has information about the Boston Freedom Trail and also mentioned that in Chapel Hill, they have small plaques that indicate what the buildings were originally built for. It was suggested that businesses could be corporate sponsors and could help to pay to produce the brochure. The plaque idea will be set as a goal. The committee will do a walking tour using the historic inventory and then decide which buildings to include in the walking tour brochure.

Jennifer Tipton will provide some dates in the next couple of weeks for a walking tour and will provide a printed copy of the historic inventory. Ms. Tipton suggested that at the next meeting the commission could set criteria for determining which buildings would be featured in the coloring book as well as discuss the buildings from the walking tour that should be included in the walking tour brochure.

VI. COMMUNICATION FROM HISTORIC PRESERVATION COMMISSION

None.

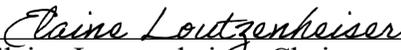
VII. COMMUNICATION FROM STAFF

None.

VII. ADJOURNMENT

Susan Leive made a motion to adjourn at 6:35 p.m. The motion was seconded by Jim Fuller and approved by a vote of 5-0.

Prepared by:


Elaine Loutzenheiser, Chair


Jennifer Tipton, Zoning Administrator

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