



TOWN OF BLACK MOUNTAIN BOARD OF ALDERMEN  
AGENDA WORKSHOP MEETING MINUTES  
April 4, 2019

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**THE BLACK MOUNTAIN BOARD OF ALDERMEN** held an agenda workshop on Thursday, April 4, 2019 at 5:00 p.m. in the board room of Town Hall, 160 Midland Avenue, Black Mountain, NC. The purpose of the meeting was to review the agenda for the regular monthly meeting scheduled for Monday, April 8, 2019 at 6:00 p.m.

**1. CALL TO ORDER**

*Mayor Don Collins called the meeting to order at 5:00 p.m. with the following members present:*

Mayor Don Collins  
Vice Mayor Maggie Tuttle  
Alderman Larry B. Harris - absent  
Alderman Carlos Showers  
Alderman Ryan Stone  
Alderman Tim Raines

The following staff members were present:

Josh Harrold, Town Manager  
Dean Luebbe, Assistant Town Manager  
Angela L. Reece, Town Clerk  
Ron Sneed, Town Attorney

Shawn Freeman, Police Chief  
John Wilson, Deputy Fire Chief  
Jessica Trotman, Planning Director  
Joshua Henderson, Recreation Director  
Jamey Matthews, Public Works Director

**The Board reviewed the items that were proposed for the April 8, 2019 regular session and made the following changes.**

Mayor Don Collins opened the meeting. Town Manager, Josh Harrold presented the proposed agenda to the Board of Aldermen. Pastor Mike MacDonald of United Methodist Church will give the invocation. Vice Mayor Maggie Tuttle advised she will deliver the proclamation for Mary Frances Stephens on Sunday, April 7<sup>th</sup> at a celebratory dinner.

Town Manager, Josh Harrold discussed **Item 5B and Item 5C**, Street Closures for Campbell Street stating the first portion is the petition from the adjoining property owners and the second closure request is from the Planning Board to close the remainder of the street.

Town Manager, Josh Harrold discussed **Item 5D and Item 5E**, Public Hearings to close State Street for the annual Christmas Parade and Veterans Day Parade stating NC DOT requires

Black Mountain Board of Aldermen  
Agenda Workshop Minutes -April 4, 2019

advanced notice for street closures and said it is problematic to close a street in the event of an event being rescheduled. Having an ordinance on file will negate complications for these annual events.

Town Manager, Josh Harrold discussed **Item 7A**, Continuation of Public Hearing for Graffiti Ordinance stating Attorney Sneed has amended the proposed ordinance per the Board's instruction to include a clear definition of "violation" and has clarified the language for creation of a "trust fund".

Town Attorney, Ron Sneed discussed **Item 8B**, Interlocal Agreement- First Due Size-Up Software stating the County originally pursued this software but now has declined funding and said the Town of Weaverville has chosen to purchase the software and is asking for the surrounding municipalities to contribute their portion to reimburse. The Town of Black Mountain would pay \$917.00 for the remainder of this fiscal year. Attorney Sneed stated the software assists emergency responders with structural layouts, persons inside and persons with special needs.

Town Manager, Josh Harrold discussed **Item 8C and 8D**, Capital Project Ordinance and Budget Amendment for River Walk Greenway Phase II stating funds are now being expended in this project and it is necessary to reflect this for budgetary purposes.

Town Attorney, Ron Sneed discussed **Item 8E**, Hemphill Property Update stating a proposal has been made to the land trust to purchase a small portion of the land in exchange for a right of way easement to allow for a second entrance to the park from Sunset Drive which would be a safer route than the current access underneath I40 through a box culvert and over an unarmed railroad crossing. Attorney Sneed stated this transaction will not involve the town, however acceptance or non-acceptance of the small portion of property in question is a matter for the Board to decide. Attorney Sneed stated the portion in question could connect to a future greenway and advised securing an easement through the property would be beneficial if the Board chooses not to accept it.

Town Manager, Josh Harrold discussed **Item 9B**, Public Hearing for text amendments to definitions to Bed & Breakfast, Homes & Inns stating a citizen has petitioned for the amendments. Manager Harrold stated current definitions for bed and breakfast homes and inns do not meet the same definitions as the state statutes and said the Town definitions allow for fewer rooms than the state statute allows.

Town Manager, Josh Harrold discussed **NEW Item 5F**, JLS Paving Contract stating the funding was previously allocated by the Board and said the contract is to begin paving and repairing the Flat Creek Greenway.

Town Manager, Josh Harrold discussed **NEW Item 5G**, Civil Design Concepts engineering contract for the water transfer phase II stating the transfer will take place in May 2020. Manager Harrold stated the funding was also previously approved by the Board. Attorney Sneed stated the Board would need to approve execution of the contract.

Town Manager, Josh Harrold discussed **NEW Item 5H**, Resolution of support for Passenger Rail in WNC stating the Western North Carolina Rail Committee has requested support by resolution for passenger rail in WNC. Manager Harrold stated the first step is AMTRAK launching its Thruway Bus Service along the route between Asheville and Salisbury which will be followed by re-establishment of a passenger rail connection to Western North Carolina in the future.

Black Mountain Board of Aldermen  
Agenda Workshop Minutes -April 4, 2019

Town Manager, Josh Harrold discussed **NEW Item 5I**, System Development Fee Study stating House Bill 436 requires municipalities to conduct a study in order to continue to assess fees for water and sewer (formally known as impact fees). Manager Harrold stated the three proposals he has obtained for the study were \$18,000, \$14,000 and \$8,900 and said impact fee revenues were approximately \$45,000 annually.

*Alderman Ryan Stone moved to adopt the agenda as amended, adding New Items 5F, 5G, 5H, and 5I to the Consent Agenda.*

*The motion was unanimously approved by a vote of 4-0.*

There was no further discussion on the agenda.

*There being no further discussion, on a motion by Vice Mayor Maggie Tuttle with a vote of 4-0 Mayor Don Collins adjourned the meeting at 5:28 p.m.*

ATTEST:

  
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Angela L. Reece, Town Clerk

  
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Don Collins, Mayor